



DEPUTY SECRETARY OF DEFENSE

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OCT 12 2004

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
CHAIRMAN OF THE JOINT CHIEFS OF STAFF
UNDER SECRETARIES OF DEFENSE
ASSISTANT SECRETARIES OF DEFENSE

SUBJECT: Actions from the Senior Readiness Oversight Council (SROC) of August 31, 2004

As we discussed in the SROC, we are starting to see reductions in our accident rates across the Department. These reductions are laudable, but we need to do more. The Secretary challenged all of us to reduce preventable accidents by 50%. Had we met our goal this year, we would have avoided 200 fatalities. To focus our efforts on meeting this challenge, I am directing the following actions be undertaken:

- USD(P&R), working with the Military Departments, will set action-based quarterly reduction targets to guide the overall reduction effort. (Suspense: October 18, 2004)
- The Military Departments will monitor their progress toward meeting these reduction targets and will forward a quarterly report, through USD(P&R), on the status of their efforts. (First report due: January 15, 2005)
- USD(P&R), working with the USD(Comptroller), will prepare a Program Budget Decision to implement the accident reduction initiatives recommended as briefed at the SROC. (Suspense: November 1, 2004)
- USD(P&R), with the support of the Military Departments and Joint Staff, will continue to improve mishap data collection and metrics. Specifically look at segregating in-theater injuries from others. (Suspense: October 29, 2004)
- ASD(PA), in conjunction with USD(P&R), develop and implement a Department-wide information and media strategy for promoting our mishap reduction effort. (Suspense: October 29, 2004)

A handwritten signature in black ink, which appears to be "Paul Wolfowitz", is located at the bottom right of the page. The signature is written in a cursive style with a large loop at the end.

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